Information Technology – Legislative Committee Meeting

08.05.25

Attendance Legislators: Martha Sauerbrey, Ray Bunce, Ron Ciotoli, Tracy Monell, Andrew Aronstam

Staff: Jackson Bailey (County Administrator) Brandon Clark (Deputy Director of ITCS)

Guest: Cathy Haskell, Laura Schurter (Accountant), Katie Chandler (Deputy Treasurer)

- APPROVAL OF MINUTES

    - 07.08.25 IT Legislative Committee Meeting
        - Approval of 07.08.25, Information Technology Committee Minutes: Legislator Ray Bunce made the motion, seconded by Legislator Ron Ciotoli to approve the 07.08.25, Information Technology Committee Minutes as written. Motion carried.

- FINANCIAL

    - Review of Budget Status and Financial News
    - 2026 Budget and Capital Planner
        - Brandon Clark, ITCS Deputy Director, presented the proposed 2026 Operational and Capital Budget, along with the 5-Year Capital Plan (2026–2030). His presentation highlighted key funding priorities, strategic investments in infrastructure and technology, and alignment with long-term departmental goals.

- OLD BUSINESS
    - Windows 10 End of Life / Windows 11 Deployment Update
        - Brandon Clark provided an update on the project, which is expected to continue over the coming months.
    - Core Switch Complete
    - Mobile Device Management Update
        - Brandon Clark provided an update on this project. DSS is still in the process of being migrated over.
    - Fiber Buildout Update
        - Brandon Clark Provided an Update on the EMO Fiber buildout.

- o .GOV Update
    - Brandon Clark provided a status update on the .GOV domain conversion progress for the Town of Candor, Village of Waverly, and Town of Barton.

- NEW BUSINESS
    - o DA Conference room Upgrade
        - The District Attorney's Office has engaged ITCS to assist with procuring IT equipment and configuring a new conference room, with an emphasis on secure access. The project is currently in the proposal and approval phases.
    - o BOE yearly IT Audit
        - Brandon Clark reported the completion of the annual New York State Board of Elections IT audit.

- PERSONNEL

    - o Vacant Chief Information Officer
    - o Vacant Network Administrator

- RESOLUTIONS

    - o H08-HHS SendPro MailCenter 2000
    - o H16-ARPA 2025 FUNDS TRANSFER ORTHO IMAGING

- PROCLAMATIONS
    - o Nothing to Report