

**Personnel Committee Agenda**  
**August 7, 2025**  
**10:30 A.M.**

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- APPROVAL OF MINUTES FOR July 10, 2025, COMMITTEE MEETINGS
- FINANCIAL
  - Benefits & Workers' Compensation
  - Monthly Departmental Budget Tracking
  - 2026 Budget Report
- OLD BUSINESS
  - None
- NEW BUSINESS
  - None
- PERSONNEL
  - Head Count & Monthly Exam Reports – Kelly Quick
- RESOLUTIONS
  - Amend Employee Handbook: Section IV. Personnel Rules; Subsection j. Management/Confidential Benefits
  - Resolution to Declare Workday Status for Elected and Appointed Officials
  - Authorize Reappointment of Real Property Director (Real Property Department)
  - Amend Employee Handbook: Section IV. Personnel Rules; Subsection q. Tioga County Sexual Harassment Prevention Policy
  - Authorize Appointment of Housing Development Specialist (Economic Development & Planning)
  - Create and Fill Seasonal Social Welfare Examiner Positions and Seasonal Office Specialist I Positions for the HEAP Program (Department of Social Services)
  - Appoint Secretary to the Public Defender (Public Defender)
  - Amend Employee Handbook: Section IV. Personnel Rules; Subsection d. Personnel Policies and Procedures for Employees of Tioga County
  - Authorization to Create Full-Time Administrative Coordinator for Tioga County and IDA and Property Development Corporation (Economic Development & Planning)

- Amend Employee Handbook: Section IX. Safety Rules, Subsection j. Workplace Violence Prevention Program Policy and Discriminatory Harassment Policy
- Reclassify Vacant Part-Time Assistant Fire Coordinator Position (Emergency Management)
- PROCLAMATIONS – None
- ADJOURNMENT